



## **Scholarship Program Frequently Asked Questions**

**Congratulations on your scholarship award!** We know this is an exciting and busy time for you as high school is coming to an end and your future college plans are becoming a reality. We are happy to be able to support your future plans with the scholarship(s) that you earned from funds held at the Community Foundation *for* Oceana County (CFOC).

### **How do I claim my scholarship?**

- You will need to accept your award online so we know where you're headed! **In early June you will receive an award letter in the mail** prompting you to complete an online Acceptance and Information Form.
- Follow-ups received by **June 10, 2020** ensure that your award will promptly be submitted to your college or university.
- Your scholarship award(s) will be distributed equally between first and second semesters.
- The amount of this award that exceeds the tuition and fees required to enroll, such as fees, books, supplies and equipment that are required for the courses will constitute taxable income. You may wish to consult your tax advisor to discuss any tax implications of receiving this award.

### **What if I don't complete my follow-up form by June 10<sup>th</sup>?**

- Forms can still be submitted; however, the college/university may not receive this in time for your first payment due date.
- If you need to defer your scholarship for another semester or up to one year, you need to contact us. These situations are handled on a case-by-case basis.
- Scholarships must be **claimed or deferred by November 15<sup>th</sup>** of the year that the scholarship is awarded or the scholarship will no longer be available.

### **What if I transfer or change my contact information? CONTACT CFOC RIGHT AWAY. . .**

- If you transfer to another college/university or withdraw early for any reason. If anything changes in your enrollment status, let us know.
- If your mailing or email address changes. We need current contact information to be able to contact you.

### **How do I know if my scholarship is renewable? How do I renew it?**

- Your award letter will explain renewal possibilities in the first paragraph if your scholarship is eligible to be renewed in future years. You will need to maintain eligibility, including GPA.
- If your scholarship is renewable, you will be contacted via email in late-January or early-February next year to prompt you to go online to complete an online Acceptance Form. Completing the follow-up is how you "claim" your scholarship. All follow-ups for renewals are due by June 10 of that year.

---

Don't hesitate to contact our Scholarship Coordinator, Danielle Siegel, with any questions or concerns:  
office: 231-869-3377 | mobile: 231-220-4416 | email: [danielle@oceanafoundation.org](mailto:danielle@oceanafoundation.org)