

Request Information

Request Title*

Project Name, Program Name, Etc.

Requested Amount*

Purpose of Request*

This is your elevator pitch. In 500 characters or less, briefly describe the purpose of this request. What will the funds be used for? Keep it brief, a lot of detail will be provided in the narratives below.

Narratives

Request Description*

In 2,000 characters or less, tell us about your request!

Goals & Objectives

In 1,000 characters or less, tell us about the goals and objectives of this request. What do you hope to accomplish? How many people do you aim to serve? And how will you achieve these goals?

What need will your request address and how was that need determined?*

In 2,000 characters or less, describe the need the request will address. How do you know this request will address that need? Cite any data available here.

Community Input*

In 1,000 characters or less, describe the methods used or plan to gather input from the community. How will you ensure that community voices, perspectives, and needs are incorporated into the design and implementation?

Components & Activities*

In 1,000 characters or less, tell us about the request's components and activities. What services will be offered? How often? Where will they take place?

Timeline*

In 1,000 characters or less, explain the timeline for this request. Will it occur one time with a specific start and end point? Is it recurring? When will the request be considered complete?

Risk Management*

In 1,000 characters or less, what potential risks or challenges do you anticipate in implementation, and how will you mitigate them to ensure successful outcomes? Keep in mind that Foundation staff is here to help when challenges arise.

Evaluation of Community Impact*

In 1,000 characters or less, tell us how you will evaluate and measure impact and what measurable data might result. How will you determine success?

Existing Projects & Collaboration*

In 1,000 characters or less, list any existing efforts, programs, services, or initiatives in the community similar to this request that you know of. How is this request different? Do you plan to collaborate with any other organizations in carrying out this request, and if so, how?

Sustainability*

In 1,000 characters or less, tell us how this request will be supported beyond the grant partnership with the Community Foundation if chosen for funding.

DRAFT

Supporting Documentation

Attach additional files that support this application, such as brochures, photos, quotes, past reports, etc. When possible, please attach the files as PDF's. If you have multiple pictures to share, we suggest putting them all into one Word document to upload.

Supporting Document #1

No file selected

Supporting Document #2

No file selected

Supporting Document #3

No file selected

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Budget Breakdown

To complete the Budget Worksheet:

1- Download the Budget Worksheet below by clicking the link

2- Complete it

Please provide as much detail as possible in your budget. Avoid combining multiple expenses into the "Other" category whenever possible. Detailed budget information helps reviewers better understand the funding request and the associated needs

3- Save your changes

4- Title Document - Agency Name_Oceana-Community-Grant-Budget

5- Upload the finished worksheet in the Budget Worksheet upload section

If you experience any issues, please contact Hannah at hannah@oceanafoundation.org.

Click Here: [Community Grant Budget Worksheet](#)

Budget Worksheet Upload*

No file selected

List of Staff Required*

Budget Narrative*

Please provide any additional information that will help us understand how the requested funding would be used if awarded.

Submission

Important Update to This Grant Cycle

As part of a new initiative to better understand each project, a member of our grant committee will be reaching out to the primary grant contact listed in your application for a brief phone conversation (approximately 5–10 minutes). This call is intended to provide us with additional context and insight into your project.

By signing below, you authorize a grant committee member to contact the designated grant contact for this purpose.

I hereby affirm that the information provided on this application form is accurate and complete to the best of my knowledge, and I authorize the Community Foundation to share this information with committees and/or donors. All information is kept confidential. Submitting a grant application to OCF requires approval from one of the following people within your organization: CEO, Board Chair/President, Superintendent, City Manager or the Executive Director. By submitting this application you confirm you have received approval from one of those individuals to submit this application on their behalf.

Please sign below using your mouse- or touchpad.

Signature*