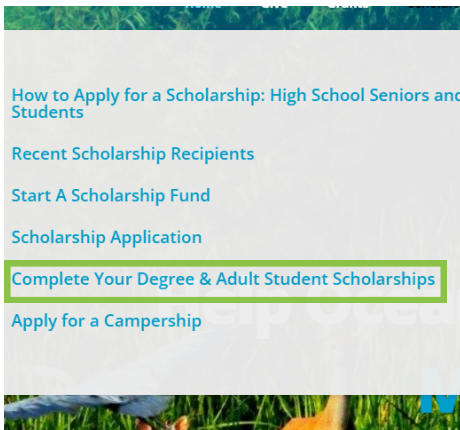# COMPLETE YOUR DEGREE APPLICATION INSTRUCTIONS

1. Start at **oceanafoundation.org**. Click on *Complete Your Degree* under the *Scholarships tab.*

How to Apply for a Scholarship: High School Seniors and Students

Recent Scholarship Recipients

Start A Scholarship Fund

Scholarship Application

Complete Your Degree & Adult Student Scholarships

Apply for a Campership

2. After reading through all the instructions, scroll down the page to enter the GoApply portal where you will submit your grant application.

You can apply for CYD's Fall 2023 cohort today at **goapply2.akoyago.com/OCEANA**! Once accepted into the program, students can access renewable academic scholarships, emergency aid funding for barriers (like childcare, food, medical care, transportation needs), and support from a Success Coach.

3. *If you are a new user*, you will need to use the "register a new account" button

Sign in to your account

Or register a new account

Your Email

✉ example@company.com

Your Password

🔑 Password

☐ Remember me   Forgot password?

SIGN IN

COMPLETE YOUR DEGREE APPLICATION INSTRUCTIONS

4. *If registering as a new user,* be sure to register as an individual.

Register as:

INDIVIDUAL	ORGANIZATION

5. *After logging in or registering your new account,* the screen with automatically open to the "Submissions" page, this page will show your "In Progress" applications and your "Submitted Applications". Please refer to this page when you need to work on your applications that you saved as a draft, or to look at your submitted applications.

Oceana | Community Foundation   Submissions   Opportunities

Submissions

IN PROGRESS	SUBMITTED

6. To access the application, click on "Opportunities" in the top navigation bar.

My Opportunities

	Fiscal Year	Opportunity Name
VIEW	2023	Complete Your Degree 2023

7. To open the application, click "VIEW"

8. Next you click, "Apply" to start the application.

APPLY

COMPLETE YOUR DEGREE APPLICATION INSTRUCTIONS

To save a draft of an application, click "Save Draft" after each page to save your work. You will be able to come back to an "In Progress" application after hitting "Save Draft". **When complete,** you will click "Submit" and keep your browser open until you are prompted that your application has been submitted. If you do not keep your browser open for the appropriate amount of time, then your application may not submit.

SAVE DRAFT   SUBMIT

You can find a sample Complete Your Degree Application here:
https://oceanafoundation.org/wp-content/uploads/CYD-Scholarship-Application-Sample.pdf

Please contact Hannah Naples if you need any assistance at (231) 869-3377 or hannah@oceanafoundation.org